

Manager/Clerk's Report October 2026

ACTION ITEMS/RESOLUTIONS

- Office hours change: The Village Office staff is requesting to change the office hours to coordinate with the new DPW hours. The proposed hours are 7:30 a.m. – 4:00 p.m. A resolution is on the agenda for consideration.
- E-Bike Local Law: The draft law was emailed to you with the attorney's recommendations. If the board is satisfied we can move forward scheduling a public hearing for November.
- Building Department: Ron needed to increase his hours by one hour a day in order to keep up with the workload. We are within budget as we are well below the hours for the building department remote worker.
- Maintenance position: We have four interviews set up for this coming Monday; we will have recommendation at the meeting. Currently, we have one person working 20 hours per week. I am proposing a job share and hiring two employees. This way, one can cover for the other for time off and we can concentrate on their specific talents. Duane's last day is November 6th.
- Health care increase: I have received the rate increases below. Two out of 3 plans are within budget (still a very high increase), the Humana Plan (retirees over 65) went up 32%.

Silver 2 - 15.07% increase

2026	2027
\$956.57 - Subscriber only	\$1,100.80 - Subscriber only
\$1,913.13 - Subscriber+Spouse	\$2,200.60 - Subscriber+Spouse
\$1,626.17 - Subscriber+Child(ren)	\$1,871.36 - Subscriber+Child(ren)
\$2,726.21 - Family	\$3,137.28 - Family

Gold 5 - 14.35% increase

2026	2027
\$1,216.57 - Subscriber only	\$1,391.24 - Subscriber only
\$2,433.14 - Subscriber+Spouse	\$2,782.48 - Subscriber+Spouse
\$2,068.18 - Subscriber+Child(ren)	\$2,365.11 - Subscriber+Child(ren)
\$3,467.23 - Family	\$3,965.02 - Family

Humana Group Medicare Plan

2026 - \$332.36	2027 - \$438.27
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- Changes in refuse policy: The mayor, management team and select employees are reviewing the refuse law (hasn't been updated since 1997) and will be bringing a proposal to the board later this fall for rollout for the new year. We will need to do a local law to revise the law.
- Property maintenance fee: We are recommending changing the current fee from \$100.00 to \$250.00. This fee will be charged once the Village has to take the resident to court or remedy the violation, for example, mowing the lawn. I have attached the fee schedule for your reference. This fee is more in line with what other municipalities charge as there is many hours spent getting to this point. A resolution is on the agenda.
- Local law public hearing: There is a public hearing at 6:30 p.m. to update the zoning map which includes the recently annexed property at 904 Hilton-Parma Corners Rd.
- Ambulance district: The legal notice was published for August 22, 2026, edition, which starts the 30-day referendum notice. There was no petition filed and the Town of Parma has been notified. This closes out the responsibility for the Village.
- Newsletter: Amy can provide an update to the status of the newsletter. We are delaying until Mid-November.

- Post office: I had a conversation with Mr. Bascom regarding the condition of the roof. The Village Attorney is communicating with him regarding repairs. Executive session is scheduled for this action.
- Zoning Board: There is a resolution to appoint Laura Pettine to an acting full-time member. A resolution is on the agenda. I will be working with John Steinmetz to seek two alternate positions for the board.

INFORMATIONAL ITEMS

- Frontier Fiber: I sent an email as to the status of the installation.
- **Community Center:**
 - The boiler and window project; Chad can provide a status update.
 - Roof update – Chad will provide.
 - Maintenance position/ Duane retiring
 - Workers comp inspection Community Center and DPW
 - Handicap ramp emergency repairs
 - Tables and chairs- discussion
 - Fire drill was conducted on 9/22/2026
 - New stove was installed in daycare on 10/1/26
- Required training sexual harassment: We had an in-person training on Wednesday, September 30th for full-time employees for the annual training requirement. Please see Amy if you need to take the training or provide her with your certificate from your workplace. We still need to take the workplace violence training.
- Auditors: We have our annual audit scheduled for the week of October 5th.
- Rental property local law: I did not have a chance to review this draft local law with the attorney this month; I will try and have something to the board for November/December.
- Engineering fees: The application for Verizon tower is questioning the invoices; John Steinmetz and MRB are following up on this.
- Recreation lease: I will have a draft lease for your review at the November meeting.

Village Engineer	At Cost
Village Attorney	At Cost

Pubic Works Charges	
Supervision	At Cost
Labor	At Cost
Equipment	Per NYSDOT & MCDOT Rate Schedule
Sewer Machine	Per NYSDOT & MCDOT Rate Schedule
Sidewalks, owners request	At Cost
Towing Fee	At Cost plus \$50.00
Property Maintenance Violations	\$100, plus labor, equipment and legal cost per occurrence

Dumpsters	Rental fees
6 Yard	\$200.00, Extra Week \$200.00
9 Yard	\$230.00, Extra Week \$230.00
10 Yard	\$250.00, Extra Week \$250.00
Roofing and Demo/Construction Material	Additional \$70.00
Concrete Box	\$25.00 To empty and leave again, add'l \$25
Soil Disposal Box	\$25.00 To empty and leave again, add'l \$25
Cardboard Dumpster	\$10.00/yard
Commercial Customers and Apartment Complexes	
Dumpsters	\$35.00 per cubic yard
Extra Dumpster Collection	¼ of monthly charge
Restaurant Customers	
Dumpster	\$40.00 per cubic yard
Extra Dumpster Collection	¼ of monthly charge
Containers	
96 Gallon Carts	At Cost
Additional carts one per multi-residential property	\$18.50 Prior approval from DPW
Recycling Boxes	At Cost

EASTSIDE CHIMNEY LLC**PROPOSAL**

585-261-7667

Esc1999@gmail.com

2482 Edgemere Dr
Rochester, NY
14612Attention: Chad McManus
Title: Project Coordinator
Village of Hilton
59 Henry St
Hilton, NY 14468
Date: 9/25/26Project Title: Building Restoration Misc.
Project Description: Wall Remediation
P.O. Number:
Invoice Number: 68994
Terms: 30 Days

Description	Quantity	Unit Price	Cost
Prep rear block wall on NE handicap ramp and parge spalling block where needed with Conproco Structural Skin w/K-88 Admix.	1	\$1,400.00	\$1,400.00
Drill and insert (2)12' x 1/2" stainless steel wedge anchor bolts to help secure brick wall on SW handicap ramp. Epoxy bolts. Grind and repoint/grout joints where needed w/tinted high strength restoration mortar mix	1	\$950.00	\$950.00
Prep block wall (power wash) Paint wall w/Sherwin Williams Loxon masonry paint (2 coats)	1	\$1,200.00	\$1,200.00
Grind/remove caulking and masonry material between wall and concrete ramp on NE entrance. Fill gap and seal with Sikaflex Self-Leveling horizontal joint Elastic Polyurethane Sealant	1	\$550.00	\$550.00
		Subtotal	\$4,100.00
	Tax	0.00%	\$0.00
		Total	\$4,100.00

Mike Godden, Owner
Eastside Chimney